

AJAY KUMAR

DYNAMIC PROFESSIONAL FOCUSED ON COMPASSIONATE SUPPORT

CONTACT

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PROFILE SUMMARY

Aspiring Continuing Care Assistant (CCA), currently in training, offering proven reliability, strong conflict resolution skills, and a background in safely supporting diverse clients with patience and empathy.

EDUCATION

2025 - Current
CCA PROGRAM

- Continuing Care Assistant (CCA)

2010 - 2014
BTECH IT

- Bachelor of Technology (BTech),
Information Technology

WORK EXPERIENCE

Student Transportation of Canada 2024 - PRESENT
School Bus Driver

- Safely transported students, including those with special needs, while maintaining a supportive and respectful environment.
- Managed student behaviour using patience, empathy, and de-escalation techniques.
- Responded to emergencies and followed safety protocols to protect passengers.
- Communicated effectively with parents and staff to ensure student well-being and safety.

SKILLS

- Patient Communication
- Empathetic Listening
- De-escalation & Conflict Resolution
- Reliability & Organization
- Clear Documentation (Tech-Savvy)
- Teamwork & Independent Work
- Cultural Awareness

Upwork 2022 - 2024
Freelance Web Developer

- Demonstrated high levels of empathy and patience while communicating with clients from diverse backgrounds.
- Managed projects independently with high attention to detail, ensuring timely and quality delivery. Created user-friendly interfaces with a client-first mindset.
- Maintained organized records of project milestones, client feedback, and hours worked, ensuring accurate billing.

Helping Hands Community Services 2021 - 2022
Community Events Support

- Coordinated virtual awareness campaigns and community fundraising events.
- Provided emotional support and active listening through online check-ins.
- Designed and shared educational materials via email.
- Supported event planning teams with online registrations and tech troubleshooting.

CERTIFICATIONS

- First Aid & CPR/AED Level C
- Food Safety
- WHIMS
- PACE – Facility Based
- How to Use Your PACE Card

References available upon request.